

Agricultural Systems Management

Advising Notes

Pre-registration for Summer/Fall 2015

Advising Schedule	<ul style="list-style-type: none">• Student advising period will be March 30-April 10. Students MUST see their faculty advisor during this advising week to be unblocked for registration.• Ashlea Schroeder and Stormy Kretzschmar ARE NOT faculty advisors.• Student files will be sent to faculty advisors prior to advising appointments. Students do NOT need to see Ashlea to pick up their folders.• Many faculty advisors will post sign-up sheets for advising appointments outside their office doors (some may not have the exact dates listed above available).
Advising and Registration Procedures for Students	<p>For successful and convenient advising, you should:</p> <ul style="list-style-type: none">• Make an appointment in advance, and reschedule if you have to change that appointment.• Make sure you have a degree plan showing the courses you will take each semester up to graduation on file and that you have a working copy. See Ashlea if you do not.• Have a preliminary course schedule for the summer and fall worked out before your advising meeting.• Check your degree evaluation through http://howdy.tamu.edu. If it does not show credit for transfer courses taken, see Ashlea to get appropriate adjustments made. Use your degree evaluation to ensure courses such as Humanities, Visual & Performing Arts, and International & Cultural Diversity courses that you plan to take are listed.• Know the university and department requirements for graduation and have a plan for how you will meet those requirements.• Register (at your assigned time) for courses recorded on the advising form during the advising meeting. If you need to change a course, contact Ashlea about an alternative course you may select. If you plan to take courses at another institution and transfer them for credit, indicate which courses and the institution on the advising form.
Departmental Registration Holds	<ul style="list-style-type: none">• All students are blocked until they see their faculty advisor and have a degree plan on file.• Any student below a 2.0 GPR at mid-semester will be allowed to pre-register regardless of grades; however, their registration may be cancelled if final grades are not sufficient to warrant continuation.• Pre-registering does NOT imply continued enrollment for the next semester.
Business Minor	<ul style="list-style-type: none">• The business administration minor requires ACCT 209, ISYS 209, MGMT 209, MGMT 309, MKTG 409, and FINC 409. These courses appear in bold font on the AGSM degree plan sheets. Grades of “C” or better are required for the BUAD minor.• Let Ashlea know if you wish to pursue a BUAD minor so she can enter the appropriate information into COMPASS.
Prerequisites	<ul style="list-style-type: none">• Take the courses in the order indicated by the degree plan. Delaying courses from the first and second year until the last semesters can delay graduation.• Check course prerequisites. Students will be dropped from courses if they do not

	<p>have required prerequisites.</p> <ul style="list-style-type: none"> • Students MUST have MATH 141/142 with a C+ before enrolling in AGSM 301. • Students with an exceptional reason to take a course without the prerequisites must fill out an exemption request. Forms are available from Ashlea and must be approved by both the course instructor and the AGSM coordinator. Exceptions to prerequisite requirements will be rare. • It is strongly encouraged that students complete PHYS 201 or equivalent before enrolling in AGSM 315.
Required Courses	<ul style="list-style-type: none"> • Students should not delay taking MATH, CHEM or PHYS courses. • If not pursuing a business minor, students may take AGEC 344 or MGMT 209 or MGMT 212; AGEC 314 or MKTG 409; and AGEC 340 or MGMT 309. The business courses must be completed for the business minor. • If the student takes business courses to meet business minor requirements, AGEC courses can be taken as technical electives. • At least two AGEC courses are required in the degree plan, either taken to meet requirements or as technical electives. • If there are no seats available in an AGSM course, see Ashlea to be put on a waiting list. We manage section size to accommodate all the AGSM students who need a course, but cannot guarantee available space. • <u>AGSM 201 WILL be offered during Summer 2015</u> • <u>AGSM 360 WILL NOT be offered during Summer or Fall 2015</u> • <u>AGSM 475 WILL NOT be offered during Fall 2015</u> • <u>AGSM/FRSC 461 is now ESSM 351</u>
Computer Courses	<ul style="list-style-type: none"> • The advanced computer elective can be met by taking <u>ESSM 351, RENR 405, or AGSM 473</u> (offered in Spring 2016). ESSM 351 will be offered during the fall and spring. Other electives with significant computer applications can be used to fulfill this requirement; check with Ashlea regarding your options.
AGSM 439	<ul style="list-style-type: none"> • AGSM 310, 315 and 325 are required prerequisites for AGSM 439. Unless you are currently enrolled in those three courses, you should not preregister for AGSM 439 in the fall. You must also have successfully completed AGSM 301. Failure to have these courses successfully completed will result in your schedule being altered by the academic advising office.
Technical Electives	<ul style="list-style-type: none"> • Technical electives should be 300 or 400 level and related to AGSM. They include upper level agriculture or business related courses. Courses selected should have sufficient technical content, and be appropriate for a student's interests. • In certain instances, a 200 level course required as a prerequisite for 300 or 400 level courses may be approved as a technical elective. To obtain this approval, you must prepare a written proposal to the AGSM coordinator showing all courses desired for technical electives, justifying the use of the lower level course, and showing how all the technical electives strengthen a knowledge area. • The following courses may <u>NOT</u> be used as technical electives: ALED courses (except ALED 340), SCSC 302, AGSM 355, POSC 333, RPTS 301. For a complete listing of approved courses, please see your faculty advisor or Ashlea.

AGSM 485	<ul style="list-style-type: none"> • Students taking AGSM 485 must complete and submit a request form to Ashlea. • It is departmental policy that summer jobs or internships earn no more than one hour of AGSM 485 credit. To earn that one hour credit, you must arrange for the AGSM 485 in advance of starting the experience, and write a detailed report about the work completed. Students are strongly urged to consult their advisor when seeking credit for work experience.
Study Abroad	<ul style="list-style-type: none"> • AGSM 335 and 337 will be offered Summer II 2015 as study abroad classes in Belgium. In addition to receiving course credit for these two classes, students taking the study abroad will receive 6 hours of International and Cultural Diversity credit.
University Core Requirements by Catalog	<p>Students may follow the catalog that was in effect when they started college, or may follow a later catalog. Listed below are the requirements all current AGSM students will have:</p> <ul style="list-style-type: none"> • Catalog 2007-2013 require 2 years high school foreign language, one visual and performing arts, one humanities, one social science (ECON 202 is required), POLS 206 and 207, two American history courses, one KINE 199 (S/U), and one KINE 198 (graded or S/U). Additionally, 6 hours of International and Cultural Diversity (ICD) courses (that can be selected to meet other curriculum requirements) and two writing intensive (W) courses are required. • Catalog 2014 requires 2 years of the same foreign language from HS, one creative arts, one language philosophy and culture class, one social science (ECON 202 is built in), POLS 206/207, two American History classes, 3 hours of a life and physical sciences elective (in addition to CHEM 101/111 and PHYS 201), 6 hours of ICD, and two writing intensive courses. • AGSM 439/440 are the approved “W” courses . • Selecting International and Cultural Diversity courses that do not also meet another core curriculum requirement will increase the total number of hours required to graduate. Try to select courses that will meet multiple requirements.
Action Items for Faculty Advisors	<p>For successful and convenient advising, faculty advisors should:</p> <ul style="list-style-type: none"> • Examine the student’s degree plan to see if the courses planned for registration are appropriate. Make sure they have completed the prerequisites (column on the degree plan) prior to enrolling in specific classes. • Inquire about the status of current courses, and ask how the student plans to deal with any CBK courses (see catalog 130 requirements above) that he/she will receive a D or F • Use the advising forms to record what courses the student will take and forward to Ashlea for unblocking. These forms will be retained in the student’s file. • Have the student record data on the High Impact Form on the bottom of the advising form. This will be given to Stormy. PLEASE make sure your students fill out this information. • If requesting a student be unblocked by email or phone, also send an advising form to Ashlea so it can be included in the student’s file. • <u>AGSM 201 WILL be offered during Summer 2015</u> • <u>AGSM 360 WILL NOT be offered during Summer/Fall 2015</u> • <u>AGSM/FRSC 461 is now ESSM 351; AGSM 473 WILL be offered Spring ‘16</u>