

Agricultural Systems Management

Advising Notes

Pre-registration for Spring 2017

Advising Schedule	<ul style="list-style-type: none">• Student advising period will be October 31-November 11. Students MUST see their faculty advisor during this advising period to be unblocked for registration.• Student files will be sent to faculty advisors prior to advising appointments. Students do NOT need to pick up their own folders.• Most faculty advisors will post sign-up sheets for advising appointments outside their office doors (some may not have the exact dates listed above available).
Action Items for Students	<p>For successful and convenient advising, you should:</p> <ul style="list-style-type: none">• Make an appointment in advance, and reschedule if you have to change that appointment.• Carefully read this advising memo and highlight items that affect you.• Make sure you have a degree plan showing the courses you will take each semester up to graduation on file and that you <u>bring a copy when you see your advisor</u>. See Ashlea if you do not.• Have a preliminary course schedule for the spring worked out before your advising meeting.• Check your degree evaluation or degree planner through the MyRecord tab on http://howdy.tamu.edu. If you see courses in the “work not applied” section and believe they should be counting elsewhere, email Ashlea (aschroeder@tamu.edu) for confirmation. Use your degree evaluation/degree planner to ensure courses such as Humanities, Visual & Performing Arts (catalog 2013 and prior)/Creative Arts (catalog 2014 and on), and International & Cultural Diversity courses that you plan to take are listed.• Know the university and department requirements for graduation and have a plan for how you will meet those requirements (see the section in your catalog entitled “Requirements for a Baccalaureate Degree”). All students must have a 2.0 overall GPR and a 2.0 major GPR in order to graduate from TAMU.• Register for courses recorded on the advising form during the advising meeting. If you need to change a course, contact Ashlea about the alternate course you select. If you plan to take courses at another institution and transfer them for credit, check with Ashlea for compatibility and indicate which courses and the institution on the advising form.
Departmental Registration Holds	<ul style="list-style-type: none">• All students are blocked from preregistration until they see their faculty advisor and have a degree plan on file.• Any student below a 2.0 GPR at mid-semester will be allowed to pre-register regardless of grades; however, their registration may be cancelled if final grades are not sufficient to warrant continuation.• Pre-registering does NOT imply continued enrollment for the next semester.

<p>Action Items for Faculty Advisors</p>	<p>For successful and convenient advising, faculty advisors should:</p> <ul style="list-style-type: none"> • Examine the student’s degree plan to see if the courses planned for registration are appropriate. • Inquire about the status of current courses, and ask how the student plans to deal with any CBK courses that he/she will receive a D or F (Catalog 129 or later) • Use the advising forms to record what courses the student will take and forward the file to Ashlea for unblocking. These forms will be retained in the student’s file. • If requesting a student be unblocked by email or phone, also send an advising form to Ashlea’s office so it can be included in the student’s file. • Note which catalog the student is following when advising core curriculum requirements (Humanities, Vis & Performing Arts/Creative Arts, etc.). The catalog number is recorded in the student’s advising folder. See the University Core Requirements section of this memo for core requirement differences by catalog and read the fine print in the catalog for courses that are listed but may not count.
<p>Prerequisites</p>	<ul style="list-style-type: none"> • Take the courses in the order indicated by the degree plan. Delaying courses from the first and second year until the last semesters will delay graduation. • Check course prerequisites. Students will be dropped from courses if they do not have required prerequisites. • Students with an exceptional reason to take a course without the prerequisites must fill out an exemption request. Forms are available from Ashlea and must be approved by both the course instructor and the AGSM coordinator. Exceptions to prerequisite requirements will be rare. • Students MUST have MATH 141/142 with a C+ before enrolling in AGSM 301. • It is strongly encouraged that students complete PHYS 201 before AGSM 315.
<p>Business Minor</p>	<ul style="list-style-type: none"> • The business minor requires ISYS 209, ACCT 209, MGMT 209, MGMT 309, MKTG 409, and FINC 409. These courses appear in bold font on the AGSM degree plan sheets. Grades of “C” or better are required for the minor. There are <u>NO ALTERNATIVES</u> for these courses. ISYS offers a credit by exam option through http://dars.tamu.edu. • Let Ashlea know if you wish to pursue a business minor so she can enter the appropriate information into COMPASS.
<p>Required Courses</p>	<ul style="list-style-type: none"> • All ENDG courses will be discontinued after Summer 2017. This class will change to MMET 105 beginning Fall 2017. ENDG 407 will become MMET 307. • Students should not delay taking MATH, CHEM or PHYS courses. • If not pursuing a business minor, students may take RENR 201 or ISYS 209; AGECE 344 or MGMT 209 or MGMT 212; AGECE 314 or MKTG 409; and AGECE 340 or MGMT 309. • <i><u>The business courses must be completed for the business minor.</u></i> • If the student takes business courses to meet business minor requirements, AGECE courses can be taken as technical electives. • AGECE 330 is online this spring – you will need to enroll in AGECE 330-702. • If there are no seats available in an AGSM course, email Ashlea to be put on a waiting list. We manage section size to accommodate all the AGSM students who need a course, but cannot guarantee available space.

Advanced Computer Courses	<ul style="list-style-type: none"> • The advanced computer elective can be met by taking <u>AGSM 473, ESSM 351, or RENR 405.</u> • AGSM 473 is offered during the fall semester only. • ESSM 351 is offered fall and spring. • RENR 405 is offered online fall, spring, and typically during the summer.
AGSM 440	<ul style="list-style-type: none"> • Students may <u>NOT</u> enroll in AGSM 440 unless they are currently enrolled in AGSM 439 and have completed AGSM 335, 337, 403 and 470.
Technical Electives	<ul style="list-style-type: none"> • Technical electives should be 300 or 400 level and related to AGSM. Courses selected should have sufficient technical content, and be appropriate for a student's interests. • In certain instances, a 200 level course required as a prerequisite for 300 or 400 level courses may be approved as a technical elective. To obtain this approval, you must prepare a written proposal to the AGSM coordinator showing all courses desired for technical electives, justifying the use of the lower level course, and showing how all the technical electives strengthen a knowledge area. • Students should work with their faculty advisor to identify a coordinated set of technical electives that meets the student's career objectives. • The following courses may <u>NOT</u> be used as technical electives: ALED courses (except ALED 340), SCSC 302, AGSM 355, POSC 333, RPTS 301. For a complete listing of approved courses, please see http://baen.tamu.edu/academics/undergraduates/degree-programs/
Study Abroad	<ul style="list-style-type: none"> • AGSM 335 and 337 will be offered Summer II 2017 as study abroad classes in Belgium. In addition to receiving course credit for these two classes, students taking the study abroad will receive 6 hours of International and Cultural Diversity credit.
University Core Requirements by Catalog	<p>Students may follow the catalog that was in effect when they started college, or may follow a later catalog. Listed below are differences by catalog:</p> <ul style="list-style-type: none"> • Catalog 132 (09-10) – Includes a requirement of 6 hours of International and Cultural Diversity. A “C” or better is required in ACCT 209, AGSM 301, CHEM 101/111, ECON 202, MATH 141, MATH 142, and PHYS 201, or equivalents; all students must have two W courses. In AGSM, this requirement is met by AGSM 439 and 440. • Catalogs 133-136 (Fall 2010-Fall 2013) – Same as catalog 132 • Catalogs 137-139 (14-15, 15-16, 16-17) – Same as catalog 132; AGLS 101, KINE 198, and KINE 199 HAVE BEEN REMOVED; Visual and Performing Arts is now CREATIVE ARTS; One 3-hour Technical elective is now a SCIENCE ELECTIVE, Humanities is now LANGUAGE, PHILOSOPHY AND CULTURE. • Refer to http://core.tamu.edu for more information regarding the new core curriculum requirements for students entering TAMU Fall 2014 or later. • Selecting International and Cultural Diversity courses that do not also meet another core curriculum requirement will increase the total number of hours required to graduate. Try to select courses that will meet multiple requirements (you can do this by “double dipping” with the Visual and Performing Arts/Creative Arts, Humanities, or a Technical Elective credit).